

WAIPAPA MARAE TRUST

ANNUAL GENERAL MEETING

Saturday 9 December 2023

Venue: Te Maru o Hikairo, Waipapa Marae, KAWHIA

Commencing at 10am

Registrations will commence at 9.00 am. AGM papers will be available from the Registration table.

AGENDA

1.	Mihi Karakia
2.	Apologies
3.	Tabling of Proxies
4.	Introduction of Isiah Roberts from electionz.com who will convene the election process of Trustees.
5.	MINUTES OF THE PREVIOUS AGM - held on 26 Feb 2023 Matters arising. Resolution: (1) That the Minutes of the AGM held on 26 Feb 2023 are tabled and approved.
6.	ANNUAL REPORT FOR YEAR ENDING 31 MARCH 2023 Presented by Trust Chairman, Cath Holland Matters arising. Resolution: (1) That Annual Report for the year 1 April 2022 – 30 March 2023 is tabled and approved.
7.	ANNUAL SUMMARY & AUDITED FINANCIAL REPORTS FOR YEAR ENDING 31 MARCH 2023 Prepared and presented by: Chartered Accountant Paula Woods, Coast Accounting & Auditor Mathew Moir, Hammond & Moir Limited Te Awamutu. Matters arising. Resolution: (1) That the Summary Financial Statement for year ended 31 March 2023 & accompanying 2023 Audited Financial Statements are both received and approved.
8.	APPOINTMENT OF AUDITOR Appointment of Auditor for the financial year 1 April 2023 to 31 March 2024 Resolution:

WAIPAPA MARAE TRUST

	<p>(1) That Hammond & Moir Limited, Chartered Accountants, Te Awamutu, are retained as Auditors for the financial year ending 31 March 2024.</p>
9.	<p>INFRASTRUCTURE PROJECT STAGE #2 Close out Report Presented by Richard Mauriohooho, Senior Architect PAUA Architects Limited Project Manager</p> <p>Questions from the floor</p>
10	<p>ANNUAL REPORT FROM TE WHAKAKITENGA Presented by Waipapa Marae Representatives Niketi Toataua & Brendon Green</p> <p>Questions from the floor.</p>
11	<p>ELECTION OF TRUSTEES Facilitated by Consultant Isiah Roberts, electionz.com. Christchurch.</p> <p>Consistent with the Trust Charter under the heading Membership, “at each AGM, three (3) Trustees will retire. The three (3) vacant positions will be filled by way if an election process. Retiring Trustees may be nominated and re-appointed to the Trust”.</p> <p>Under the Charter heading Election Process, “Candidates will be invited to speak to their nomination and or provide a resume of their experience and qualifications for beneficiaries.</p> <p>The current Trustees Cathrine Holland and Worick Tai are due for rotation at this AGM. The third (3rd) Trustee position to be rotated is to be confirmed.</p> <p>ANNOUNCEMENT OF RESULTS</p>
12	<p>ELECTION OF MARAE COMMITTEE MEMBERS</p> <p>As per the Trust Charter, membership of the Committee is up to nine (9) people; membership is not restricted to Marae beneficiaries.</p> <p>Recently, the Chairman of the Marae Committee, Stephen Morgan, resigned from the Committee leaving six (6) Committee members as confirmed at the last AGM in February 2023.</p> <p>There are three (3) vacancies on the Committee to be elected at this AGM.</p> <p>ANNOUNCEMENT OF RESULTS.</p>
13	<p>GENERAL BUSINESS</p>
14	<p>CLOSING KARAKIA WHAKAMUTUNGA</p>

WAIPAPA MARAE TRUST

SUPPLEMENTARY INFORMATION:

- (1) A full copy of the Audited Financial Statements is available to Waipapa Marae beneficiaries at waipaparaetrust@gmail.com.
- (2) Beneficiaries can join the AGM remotely via Zoom, noting this facility is to **“view and listen” to the proceedings only**. The Marae is currently not able to provide “virtual attendee’ active participation in the AGM proceedings.
- (3) Zoom Link Details are as follows:
Time: 9 Dec 2023; 09:45 Auckland, Wellington
<https://us02web.zoom.us/j/81596135664?pwd=MjRoVW85NmFZVjU2T1BBbUg5bzJOZz09>
Meeting ID: 815 9613 5664 Passcode: 94488
- (4) There will be a shared luncheon. Attendees are asked to bring a plate.

Rick Tai

Secretary

END =